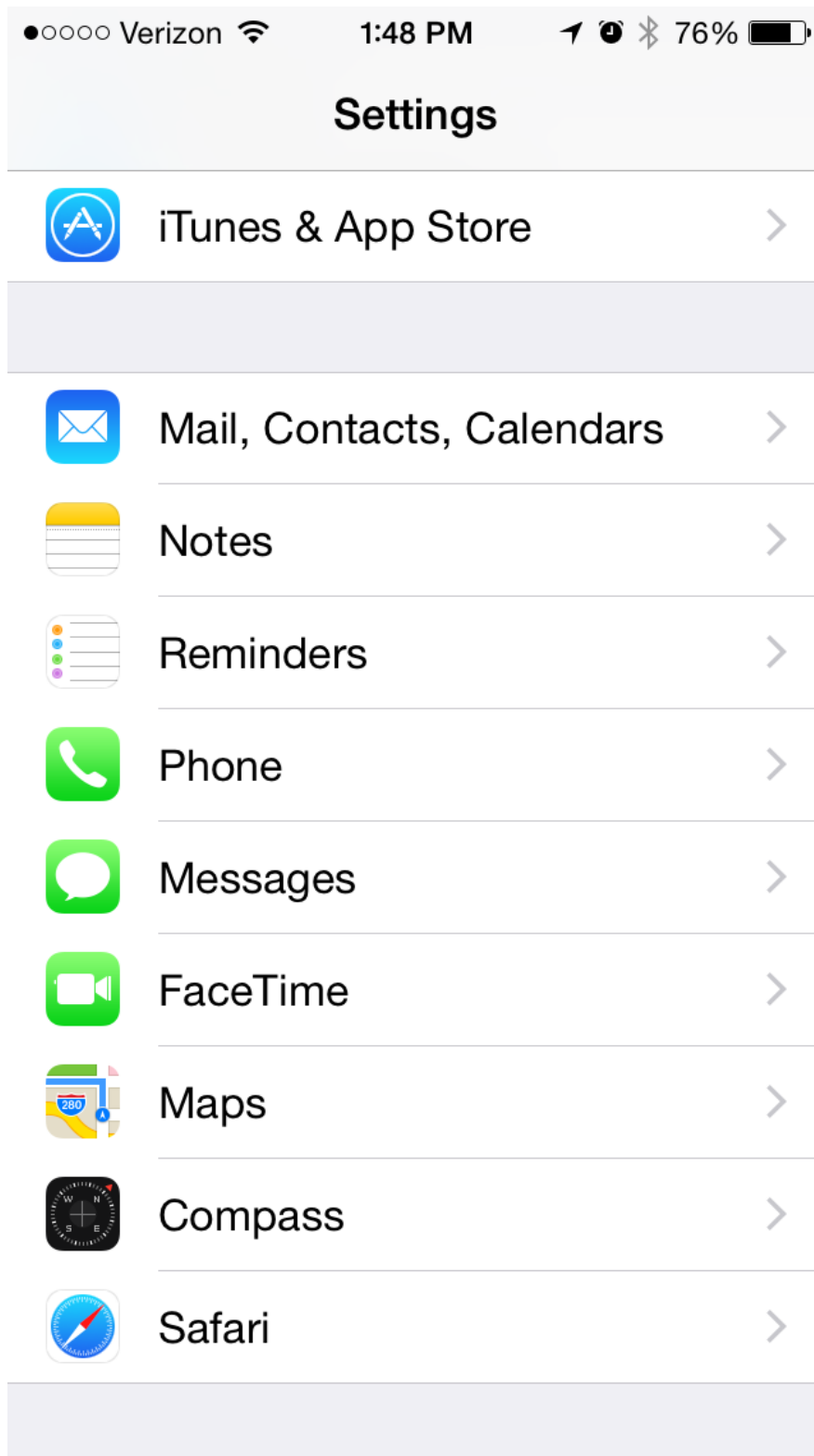


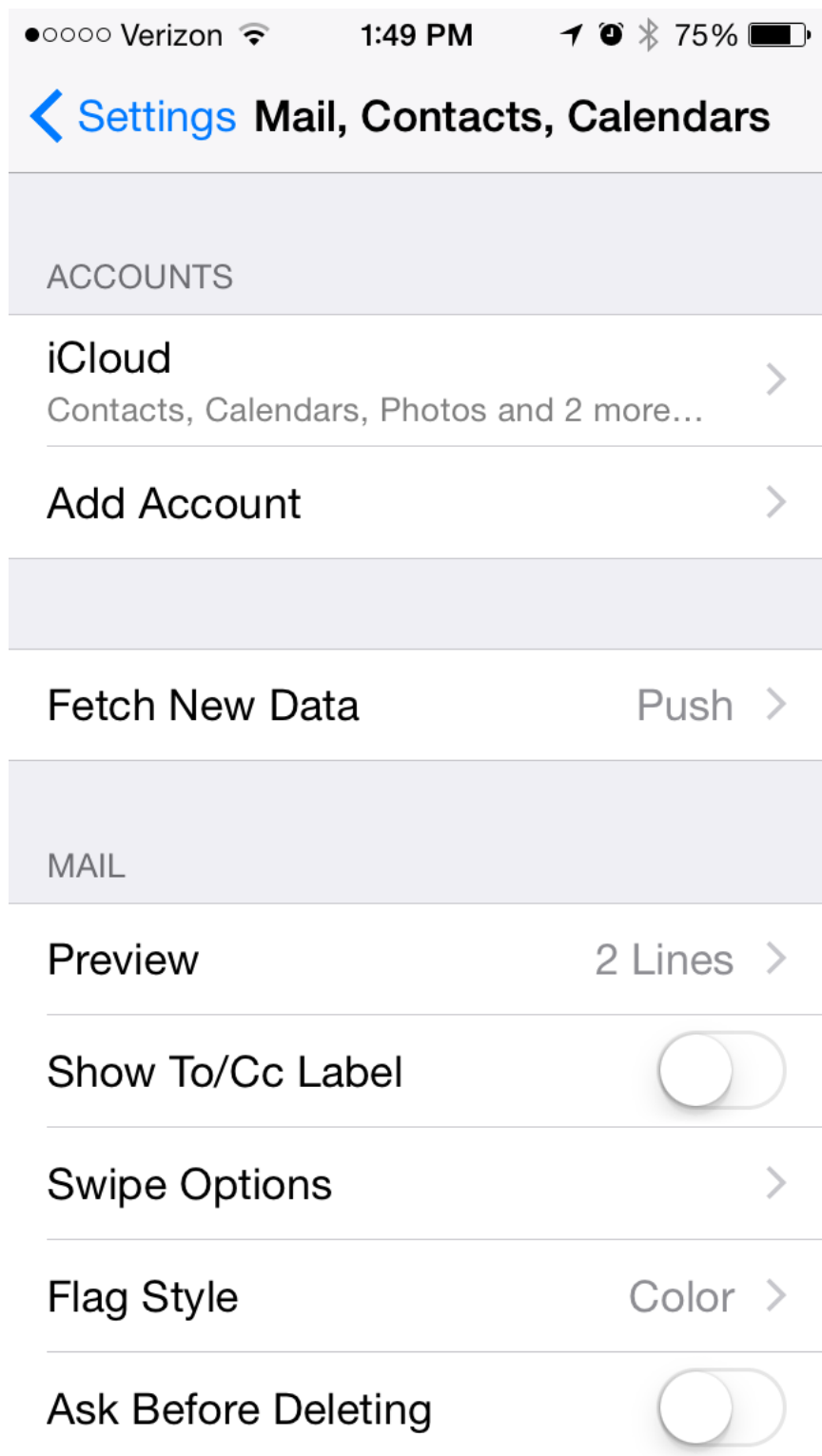
Setting up mail on iPhone, Ipad or Ipod (iOS 7)

Tap **Settings**

Move down and tap **Mail, Contacts, Calendars**



Tap Add Account



●○○○○ Verizon 1:49 PM 75%

< Settings Mail, Contacts, Calendars

ACCOUNTS

iCloud >
Contacts, Calendars, Photos and 2 more...

Add Account >

Fetch New Data Push >

MAIL

Preview 2 Lines >

Show To/Cc Label

Swipe Options >

Flag Style Color >

Ask Before Deleting

Tap Other

●○○○○ Verizon  1:49 PM    75% 

 Mail...

Add Account

 iCloud

 Exchange

Google™

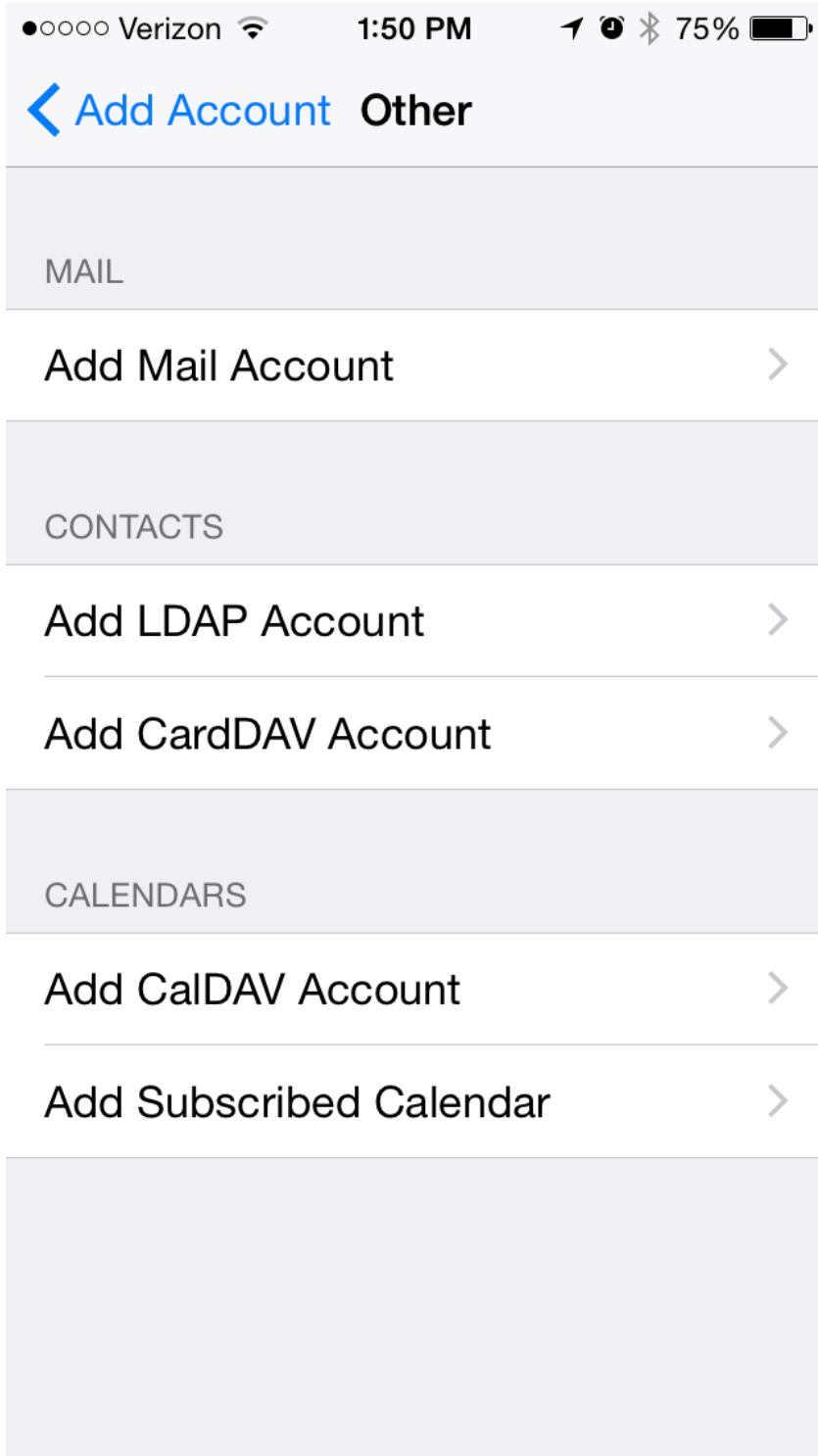
YAHOO!

Aol.

 Outlook.com

Other

Select Add Mail Account



Highlight the **POP** tab

Enter your **Name** as you would like it to appear when sending email

Enter your **Email** i.e. example@rtecexpress.net

Enter your **Password** provided by our office

Tap **Save**

Verizon 1:59 PM 73%

Cancel New Account Save

IMAP POP

Name Example

Email example@rtecexpress.net

Description RTEC

Q W E R T Y U I O P
A S D F G H J K L
↑ Z X C V B N M ↵
123 😊 🗣️ space return

Enter **Incoming Mail Server** use **mail.bright.net** or **mail.rtecexpress.net**

Enter **User Name** i.e. example

●●○○ Verizon 2:01 PM 73%

Cancel New Account Save

INCOMING MAIL SERVER

Host Name mail.rtecexpress.net

User Name example

Password ●●●●●●●●

OUTGOING MAIL SERVER

Host Name |smtp.example.com

Q W E R T Y U I O P
A S D F G H J K L
↑ Z X C V B N M ✕
123 😊 . / .com return

Enter **Outgoing Mail Server** use **mail.bright.net** or **mail.rtecexpress.net**

Enter your full email address as **User Name** i.e. **example@rtecexpress.net**

Enter your **Password**

Please note that even though the field says Optional you need to fill this this out if you would like to be able to send emails from your device.

Tap **Save**

Verizon 2:01 PM 72%

Cancel New Account Save

OUTGOING MAIL SERVER

Host Name mail.rtecexpress.net

User Name example@rtecexpress

Password ●●●●●●●●

1 2 3 4 5 6 7 8 9 0

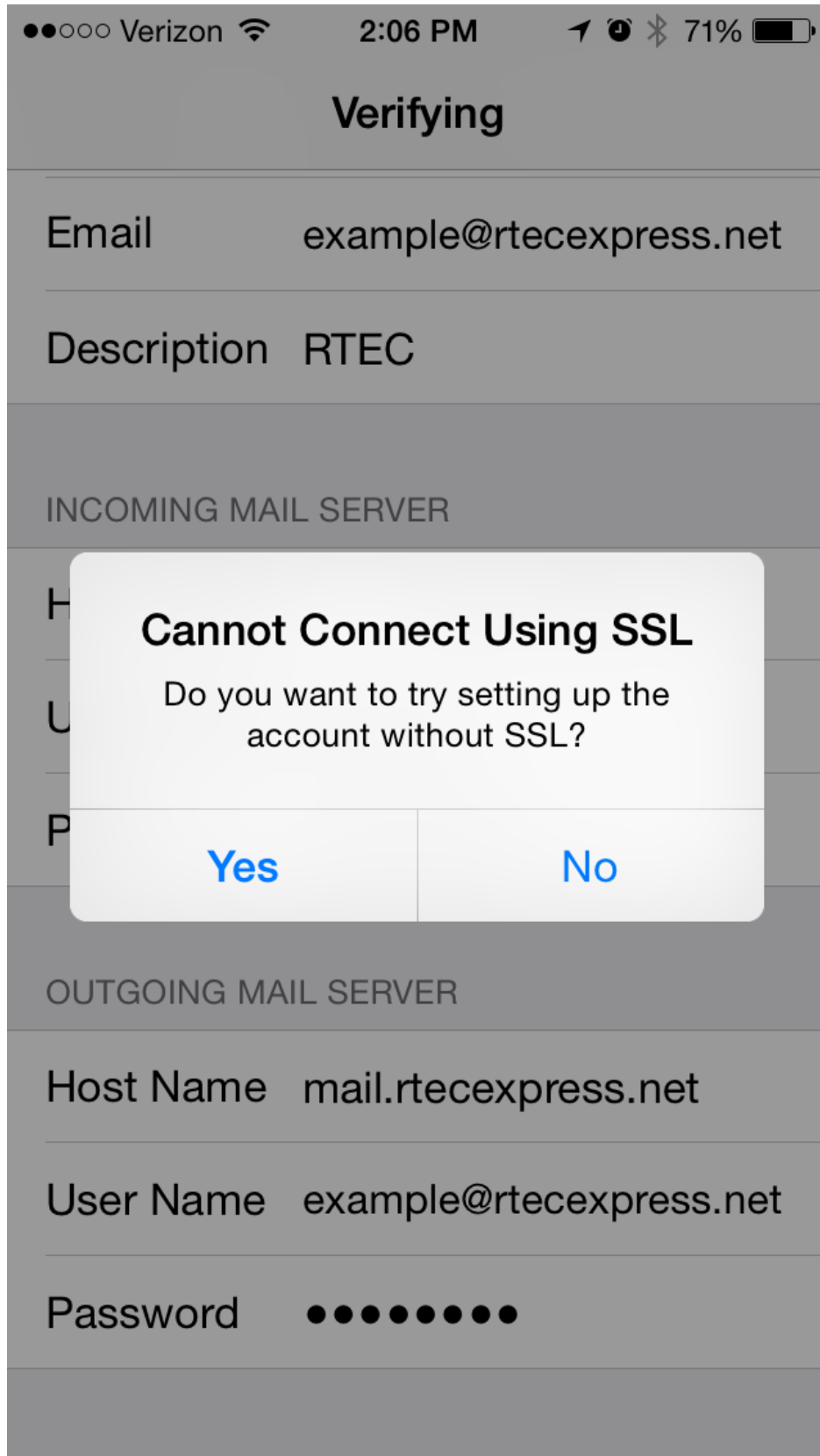
- / : ; () \$ & @ "

#+= . , ? ! ' ✕

ABC space return

You will receive a message that says - **"Cannot set up using SSL Do you want to try setting up the account without SSL?"** Tap **Yes**

You may receive this message twice.



You are ready to send & receive email!